

# QA-Planting (Landscape, Sitework, and Finish Grading) Checklist

Section HB.06.00

|   |                                     |     |                                     |                                     |    |  |  |
|---|-------------------------------------|-----|-------------------------------------|-------------------------------------|----|--|--|
| Existing trees and other vegetation are protected.  | <input checked="" type="checkbox"/> | QC  | OPN                                 | NA                                  |    |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Deep utility work is done prior to soil preparation.  | <input checked="" type="checkbox"/> | QC  | OPN                                 | NA                                  |    |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Shallow utilities are done after soil preparation.  | <input checked="" type="checkbox"/> | QC  | OPN                                 | NA                                  |    |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Rough grading provides the required slope and drainage.                                       | <input type="checkbox"/>            | FTQ | QC                                  | <input checked="" type="checkbox"/> | NA |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Subgrade is prepared to receive finish grading.   | <input checked="" type="checkbox"/> | QC  | OPN                                 | NA                                  |    |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Foundation walls to receive planting are backfilled with clean soil free of debris.           | <input type="checkbox"/>            | FTQ | <input checked="" type="checkbox"/> | OPN                                 | NA |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| All debris are removed prior to spreading topsoil.  | <input checked="" type="checkbox"/> | QC  | OPN                                 | NA                                  |    |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Stockpiled topsoil is distributed equally.  | <input type="checkbox"/>            | FTQ | <input checked="" type="checkbox"/> | OPN                                 | NA |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Elevations of manholes, catch basins, valves, and boxes are coordinated with finished grades. | <input checked="" type="checkbox"/> | QC  | OPN                                 | NA                                  |    |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Required areas are tilled.  | <input checked="" type="checkbox"/> | QC  | OPN                                 | NA                                  |    |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| The proper operation of the irrigation system prior to placing plants and grass.              | <input type="checkbox"/>            | FTQ | <input checked="" type="checkbox"/> | OPN                                 | NA |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Planting areas are properly prepared.   | <input checked="" type="checkbox"/> | QC  | OPN                                 | NA                                  |    |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Drainage conditions are provided.   | <input type="checkbox"/>            | FTQ | QC                                  | <input checked="" type="checkbox"/> | NA |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Plant materials are inspected and approved by owner prior to installation.                    | <input type="checkbox"/>            | FTQ | QC                                  | <input checked="" type="checkbox"/> | NA |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Staking, pruning, and spraying are performed as required.                                     | <input checked="" type="checkbox"/> | QC  | OPN                                 | NA                                  |    |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Plants are watered in after planting to settle the soil around root ball.                     | <input checked="" type="checkbox"/> | QC  | OPN                                 | NA                                  |    |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Ponding around tree bases does not occur.   | <input type="checkbox"/>            | FTQ | <input checked="" type="checkbox"/> | OPN                                 | NA |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Walls, fences, paving, paths, and benches are located per the design drawings.                | <input checked="" type="checkbox"/> | QC  | OPN                                 | NA                                  |    |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Plants, shrubs, and trees are of correct size and quality.                                    | <input type="checkbox"/>            | FTQ | <input checked="" type="checkbox"/> | OPN                                 | NA |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Trees and shrubs are placed in the proper locations.  | <input checked="" type="checkbox"/> | QC  | OPN                                 | NA                                  |    |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Sod is placed with staggered joints.  | <input type="checkbox"/>            | FTQ | QC                                  | <input checked="" type="checkbox"/> | NA |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |
| Conduct a final inspection of the landscaping work with owner.                                | <input checked="" type="checkbox"/> | QC  | OPN                                 | NA                                  |    |  |  |
| Observations  | <hr/>                               |     |                                     |                                     |    |  |  |